



ABINGDON

From Second Master: David Dawswell

22 May 2020

Dear Parents,

**Parents' Evening for parents of First Years
on Monday 22 June and Tuesday 23 June 2020,
4.30 – 6.30pm**

Parents of boys in the first year are warmly invited to discuss with staff their sons' progress via Zoom. The appointments are being organised across two days, from 4.30pm to 6.30pm. When your sons are arranging the meetings some flexibility on appointment times will be needed for some staff who are caring for young children on their own: staff will endeavour to make alternative arrangements. Thank you for your understanding.

Boys will be organising the appointments with their teachers, and also using their Abingdon accounts to join the Zoom meetings in the teacher's usual Zoom meeting room.

Boys will be emailed an appointments sheet a fortnight before the Parents' Evening on which to record the appointment times which have been agreed with his teachers. Your sons will be told to allow gaps between appointments, to help ensure the five minute appointments run to time. It is, of course, vital that you do not over-run your time. Should a more detailed interview be necessary, then please arrange one at a more convenient time with the member of staff concerned.

A few days before the parents' evening an email will be sent to parents detailing how to access the Zoom meetings, including for parents who are not in the same location as their son. Please wait outside the Zoom room: the teacher will then invite you in, though they might be delayed by the previous appointment.

Yours sincerely

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