

From The Director of Music, Michael Stinton

21 November 2014

Dear Parents

This is to inform you of the arrangements for the Christmas Concert in the Sheldonian Theatre, Oxford, on Friday 5 December.

All members of the Chapel Choir, who will separately be singing at Mercers' Hall, London, that morning, will be dropped at the Sheldonian Theatre on their return if they will be involved in the concert. They will need to take their instruments to London in preparation for this.

All other members of the First Orchestra and Symphonic Wind and Big Bands will leave school by coach at 15.05pm (after lesson 6).

All participants will be involved in a programme of rehearsals from 15.45pm. The Bands rehearsals will finish by 16.45pm, the First Orchestra by 17.45pm and the Chamber Orchestra by 18.10pm.

The concert starts at 19.00pm. For those living in Oxford, there may be time for them to return home for supper. It will be necessary for others to make their own arrangements, probably purchasing from one of the many fast-food outlets located close to the Sheldonian, as the Sheldonian operates a strict prohibition on food and drink (other than sealed water-bottles).

The concert will finish around 21.30pm. All participants will be expected to remain until the Theatre is cleared of chairs and other furniture, and the school's equipment carried out to the van. It will be helpful to expedite this process if audience members do not gather around exits.

It is expected that the majority of participants will go home with parents after the concert, but transport arrangements can be made for any who need to return to school.

We would be most grateful if you would very kindly complete the attached permission form and return it to the music office by Friday 28 November at latest. (The School does require it on paper rather than electronically.)

Yours sincerely

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Michael Stinton Director of Music

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