



ABINGDON

From Head of Careers: Sarah Gibbard

17 October 2014

Dear 5<sup>th</sup> Year Parent

### **COA Reports and Interviews**

By the time you read this almost all of the 181 boys in the COA scheme should have had their guidance interviews over the last couple of days. They should be bringing home two books in addition to their personal report, known as their Careers Workbook, which combines data from the aptitude tests with their questionnaire responses.

Please encourage your son to show you their Workbook and talk to you about what was discussed at interview. They should be using half term to start researching some of the career areas identified as being of interest, as well as finding out about possible work experience opportunities they might apply for. Boys will also be able to access their Workbook online, using the codes on the front of the paper copy, and may find it easiest to conduct their research using the online Workbook as the starting point.

The interview notes, which your son will have seen and signed off, will be handed to the tutor to allow tutors to conduct a short follow-up interview later this term, and then will be kept in school for future reference. Tutors will expect boys to have made some progress since the initial interview with the careers advisor.

Please do get in touch if you have any questions or comments. In the event of a boy losing his Workbook, he will still be able to access the online version and I will have access to a pdf copy that could be forwarded to you.

Those boys who have not been interviewed yet will have their interviews in the first week back after half term.

Yours sincerely

Sarah Gibbard  
Head of Careers

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