

16 March 2016

## Dear Parent

## Subject: IMPORTANT - PAYMENT DETAILS

Please be aware that we have been alerted to a SPAM email which has been sent to parents of another school, asking them to pay future fees to a 'new' school bank account.

Please be advised there is no intention for the bank details of Abingdon School to change, and that any electronic notification that appears to be from the school changing these details may be fraudulent.

School Bank Details are printed on the paper or electronic copy invoice you receive at the beginning of each term, and only those details should be used. As most parents are paying via a Direct Debit method, this should not affect you, but please do not hesitate to contact myself, or Clare Butcher, Financial Controller if you have any doubts about the correct details, or indeed if anything appears suspicious.

Yours sincerely

Justin Hodaes

Director of Finance and Operations