



# ABINGDON

## ALCOHOL POLICY

### Education

Through the PSHE programme and lectures by professional specialists, the school educates its pupils with factual information about alcohol and associated laws, and encourages a responsible attitude to its use.

### School events

1. Permission to serve alcohol at any school event must be requested from the Second Master or the Head.
2. Pupils will not be allowed to bring alcohol onto the school premises for any event.
3. Only sixth formers may be given alcohol at school events, and only staff may issue it.
4. Staff will not issue alcohol to any pupil who is known to be driving away from an event.
5. Organisers reserve the absolute right to eject from the event any person whom it is believed has consumed excessive amounts of alcohol or other intoxicants prior to the event and no refunds or costs will be made.

### School trips

1. Guidelines for the consumption of alcohol on school trips will be agreed in advance with the Second Master.
2. Parents and pupils will sign a declaration acknowledging and agreeing to those arrangements in advance of the trip.

## **Staff notes**

### Guidelines for staff arranging school events

1. Clarify to pupils, in advance, the school policy on the serving of alcohol at school events.
2. When alcohol is served at any formal event, alcohol distribution at each table must be carefully organised and supervised.
3. At indoor events, all drinks must be consumed from glasses, not from bottles or cans. At outdoor events, such as a barbecue or social evening, the Second Master will advise what is appropriate.

### **Guidelines for staff arranging school trips abroad**

1. Talk through arrangements with the Second Master in advance.
2. Notify both parents and pupils of the agreed policy and insist on a signed acknowledgement. Explain sanctions clearly.
3. If pupils are likely to be sent home for misuse of alcohol, clarify procedures in advance and ensure requisite staffing to cover emergency repatriation.

Second Master – reviewed 18.8.11